

MARRIAGE NAME CHANGE GUIDE (ALBERTA)

In Alberta you do NOT have to legally change your name - instead you assume your spouse's last name. This means you have to do less paperwork, but not no paperwork

Get Marriage Certificate

Get New Drivers Licence

Get New Passport

Update Your Bank Info

Update Your CRA Info

Other Things to Change

Get Marriage Certificate

After your officiant registers the marriage this is your first step in the process - you will need this for changing the rest of your IDs

Step 1. Complete the “[Application for Marriage Documents](#)” form (found on the AB Government website “[How to Apply](#)” section

- Make sure to specify that you want a Marriage Certificate

Step 2. Drop off the application form (make sure to bring

- Take the completed application and your acceptable ID to a registry agent.

Step 3. Get your Certificate

- Applications received through a registry agent, AMA or Registry Connect (as is applicable) are sent to Vital Statistics for processing. Under normal circumstances, when the marriage is registered and the application has been completed correctly, the application is processed by Vital Statistics within 3 business days of its receipt. This 3-day period does not include mailing/delivery time.
- If information is missing or there are any discrepancies in information, your application may be delayed.
- Delivery options for marriage documents:
 - By mail to the address provided on the application form – no extra charge.
 - To the registry agent office or AMA (as is applicable) if they offer call box service. Arrangements must be made with them – a service fee may apply.

Get New Drivers Licence

To change to a married name for your drivers licence, you will need the following:

- a marriage certificate issued by government
- an acceptable identification document that contains your name, date of birth, and photo

AT the same time, change your Alberta Health Card

Get New Passport

You need to apply for a **new passport (not renew your current one)** if you're changing your last name due to a change in your relationship status. You'll need to follow all the normal steps for applying for a passport, include all the required documents for a new application, and pay the fees.

You also need to include the following documents. They can be originals or copies:

- marriage certificate
- ID: The ID you provide with your application needs to show your new last name.

Update Your Bank Info

Banking (personal info, mortgage, credit cards)

- Bring your marriage certificate and updated government IDs to the bank to show them legal proof that your name has changed and ask them to update it in their system. They may ask you to fill in some forms. Make sure your credit card and mortgage info also gets changed.

Update your CRA Account

You need to update a few things on your account:

1. Your marital status

a. You must tell the Canada Revenue Agency (CRA) about your new marital status **by the end of the following month after your status changed**. For example, if your status changed in March, you must tell us by the end of April.

b. This can be done online through [your account](#)

2. Your last name

a. This must be done over the phone or by mail. [See more info here](#).

b. You can change your name by phone if you haven't already changed one of your names. For example, if you previously changed your first name, you cannot change your last name by phone. (Exception: If you're changing back to your birth name, and we have that name on file, you can do it by phone (documentation not required).)

i. Before you call: To verify your identity, you'll need:

ii. Social Insurance Number

iii. Full name and date of birth

iv. Your complete address

v. Your personal account open or an assessed return, notice of assessment, reassessment, or other tax document

Other Things to Change

- School accounts
- Work related items
 - Payrol
 - Associations
 - Insurance
- Health Insurance
- Pharmacy
- Doctor's Office
- Billing
 - Utilities
 - Alberta student loans
 - Vehicle Registration (updated to your new name at renewal)
- Memberships (update info in websites/apps)
 - Gym
 - Netflix
 - PC Optimum
 - etc.